

# Risk Assessment

**Activity:** General Site Risk Assessment  
**Venue:** Snowball Plantation, Scout Activity Centre, York  
**Date of Assessment:** July 2025

**Review due:** July 2027

Risk Rating Matrix							
Likelihood of Harm (L)	Certain	5	5	10	15	20	25
	Very Likely	4	4	8	12	16	20
	Likely	3	3	6	9	12	15
	May Happen	2	2	4	6	8	10
	Unlikely	1	1	2	3	4	5
Severity = 1 minor 5 major		1	2	3	4	5	

Risk Rating Table (Likelihood X Harm =Score)		
Score	Priority	Action
1-4	LOW	This represents a low risk - the control measures must be maintained
5-10	MEDIUM	Action required to control the risks.
12-25	HIGH	Action required urgently to control the risk. Risks must be reduced!

HAZARD	WHO MIGHT BE HARMED?	Likelihood	Severity	Total	RISK CONTROLS	RESIDUAL RISK Low/Med/High
<b>Safeguarding</b>						
Perimeter of site secure	Young people/ participants /visitors/ leaders/ adults	3	2	6	Site perimeter regularly (monthly) checked for any problems i.e., gaps in fence. Issues will be rectified as soon as they are discovered. Leaders will be briefed on boundaries when they arrive, and leaders are responsible for the safety of their own young people.	Medium
Security of site/unwanted visitors	Young people/ participants /visitors/ leaders/ adults	3	2	6	Gates are positioned on the key roadway and is used to control traffic onsite; an overflow car park is available when numbers of attendees are high. Duty warden, when onsite, will receive issues from users which can be reported to be escalated by the work team.	Medium
Safeguarding Incident	Young people/ participants /visitors/ leaders/ adults	2	3	6	All leaders are trained in safeguarding as part of their mandatory training.	Medium

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Emergency procedures not sufficient	Young people/ participants /visitors/ leaders/ adults	2	3	6	Site has an emergency / disaster plan which includes procedures for all types of scenarios.	<b>Medium</b>
<b>Safety</b>						
Insufficient First Aid Provision	Young people/ participants /visitors/ leaders/ adults	2	3	3	Volunteers are first aid trained; first aid kits positioned in key areas of the site and are regularly checked (monthly) and replenished. A defibrillator is available at the rear of the main lodge.	<b>Medium</b>
Natural Disaster	Young people/ participants /visitors/ leaders/ adults	1	3	3	Disaster / emergency plan available which includes procedures to be followed in such instances.	<b>Low</b>
Disaster onsite	Young people/ participants /visitors/ leaders/ adults	1	3	3	See above	<b>Low</b>
Fire onsite	Young people/ participants /visitors/ leaders/ adults	2	3	6	See above. All buildings are no smoking, there are designated smoking areas around the site. Fires are only to be placed on dedicated alter fire bases which are provided. Disaster /emergency plan and procedures are in place.	<b>Medium</b>
Fire in Building	Young people/ participants /visitors/ leaders/ adults	2	3	6	Sleeping buildings are equipped with smoke detection and fire alarm systems and are fitted with appropriate fire extinguishers. Fire equipment is checked monthly. Fire risk assessments are completed every 4 years and are reviewed annually.	<b>Medium</b>
Use of Fires	Young people/ participants /visitors/ leaders/ adults	2	3	6	Fires are only to be lit on designated hard standing areas or on an alter fire which are available onsite. Fire buckets should be used when a fire is in use.	<b>Medium</b>

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Uneven Ground	Young people/ participants /visitors/ leaders/ adults	2	3	6	The site is uneven, every effort is made to back fill holes or uneven ground on main road and pathways annually between March and September.	<b>Medium</b>
Vehicle Movement	Young people/ participants /visitors/ leaders/ adults	2	3	6	Speed limit in place across the site, speed bumps and gates in place to prohibit vehicle movement. Car parking and traffic stewards are placed during peak traffic periods for large events etc.	<b>Medium</b>
Food preparation	Young people/ participants /visitors/ leaders/ adults	2	3	6	Food preparation is only done when supervised by those with the appropriate qualification. All kitchens and equipment are regularly cleaned and deep cleaned annually.	<b>Medium</b>
Unsafe Trees	Young people/ participants /visitors/ leaders/ adults	2	3	6	Tree management plan in place which includes quarterly tree audits and a 2 yearly external inspection and report.	<b>Medium</b>
Steep Drops/ Gullies'	Young people/ participants /visitors/ leaders/ adults	2	3	6	Steep drops and gullies are clearly signed and if necessary, fenced off to prohibit access by young people.	<b>Medium</b>
Septic Tank	Young people/ participants /visitors/ leaders/ adults	1	3	3	Septic tanks are fenced off and the covers are secured.	<b>Low</b>
Gas	Young people/ participants /visitors/ leaders/ adults	2	3	6	Gas cylinder is fenced off and kept secure	<b>Medium</b>
Water risk of infection (Legionella)	Young people/ participants /visitors/ leaders/ adults	1	3	3	Water risk assessments and legionella testing is completed in buildings with standing water tanks.	<b>Low</b>

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Out of bounds areas i.e., compounds, activity areas	Young people/ participants /visitors/ leaders/ adults	1	2	2	All out of bound's areas remain locked when not in use with limited access to keys. Out of bounds areas are clearly signed.	<b>Low</b>
Activity provision	Young people/ participants /visitors/ leaders/ adults	1	2	2	Activities are only provided by volunteers who hold the relevant permits and training. Separate risk assessments and procedures in place for each activity.	<b>Low</b>
Overnight stays	Young people/ participants /visitors/ leaders/ adults	2	3	6	Leaders are responsible for overnight stays with young people. Buildings are regularly checked, and risk assessments are in place for each accommodation building. Capacity of buildings must not be exceeded - booking conditions apply to all bookings.	<b>Medium</b>
Contractors working on site	Young people/ participants /visitors/ leaders/ adults	1	2	2	Only contractors with the relevant qualifications will be employed to work onsite. Contractors must sign in and provide PLI proof and a RAMS for any work to be carried out onsite.	<b>Low</b>
COSHH	Young people/ participants /visitors/ leaders/ adults	2	3	6	COSHH cupboards in place across the site for cleaning materials, flammables etc. Only accessed by key personnel.	<b>Medium</b>